

How to Check Your Patient Roster

1. Click the CROWNWeb link from your Dashboard.

The screenshot shows the CMS QualityNet dashboard. At the top, there is a navigation bar with 'Home', 'Quality Programs', 'My Reports', and 'Help'. Below this is a breadcrumb trail: 'Home > Quality Programs > End Stage Renal Disease Quality Reporting System > End Stage Renal Disease Quality Reporting Systems (EQRS) > Facility Dashboard - CROWNWeb SUI'. The main navigation bar includes 'EQRS', 'Dashboard', 'Facilities', and 'CROWNWeb' (circled in red with a red arrow pointing to it). There is also an 'Add new' button and a search box for 'Enter CCN or NPI'. The dashboard content includes an 'Overview' section with a table for Form 2728 (New: 0, Due: 0, Past due: 11) and Form 2746 (Due: 0, Past due: 0). There are also 'Notifications & Accretions' showing 2 unresolved items. A yellow alert box says 'Add a backup facility to your facility' with a warning icon and a link to the 'Backup facility section'. Below that is a 'Facility Dashboard Overview' section with 'Upcoming Reminders' for 01/31/2019 and 02/28/2019.

2. Click the Patients Tab at the top of the screen.

The screenshot shows the CMS QualityNet dashboard with the 'Patients' tab circled in red and a red arrow pointing to it. The navigation bar includes 'CROWN Home', 'EQRS', 'Patients', 'Clinical', 'Facilities', 'Form 2744', and 'CROWN Reports'. Below the navigation bar, there is a 'Home' button and a 'Version Number : CROWNWeb 5.1.6 v1.12' box. The main content area is titled 'System News' and features a 'Welcome to CROWNWeb!' section. This section lists various features and updates, including the ability to search, add, save, edit, submit, and print facility records; search, add, edit, submit, and print facility personnel records; admit to and discharge patients; add, edit, and submit patient treatment records; search, edit, and submit patient records; enter information for 2728 forms; enter 2746 forms; print blank and pre-populated forms; verify patients; and search, add, edit, and submit clinical lab test results.

3. Click the PART Tab on the left of the screen.

Search Patients

- Search Patients
- Admit Patient
- Gap Patients
- PART**
- Action List

Version Number : CROWNWeb 5.1.6-v1.12

Search for Patients

Patient Criteria

% Patient's Last Name % Patient's First Name
Medicare Beneficiary Identifier % SSN
% HICNUM
¹ CROWN UPI ¹ SIMS UPI
Gender Patients Included in Search
Date of Birth: (select range or specific date) Date of Death: (select range or specific date)
Facility Criteria

² Facility CCN ² Facility NPI
Facility DBA Name

4. Edit and Change Vocational Rehab Status

The PART screen will pull up your full patient roster. Click the patient's name to pull up their Attributes page. From the Attributes page you can edit and change the Vocational Rehab status.

PART Verification - 76 Patient Records

Search Criteria

Filter: ALL Patients

Facility Criteria

¹ Facility CCN ¹ Facility NPI
² Facility DBA Name

Use Date Range

Search Display Results Per Page

<input checked="" type="checkbox"/>	All/None	Patient Name	DOB (age)	Admit/Discharge	Treatment	Transient	Physician	Verification
<input type="checkbox"/>		Patient Name		08/06/2012 to Present	Dialysis Facility/Center Hemodialysis	No		
<input type="checkbox"/>		Patient Name		03/19/2018 to Present	Home CAPD	No		
<input type="checkbox"/>		Patient Name		06/26/2018 to Present	Dialysis Facility/Center	No		

Contact Us

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